

ARIZONA DEPARTMENT OF ECONOMIC SECURITY
Division of Child Support Enforcement

AUTHORIZATION TO STOP DIRECT DEPOSIT

- ☐ **IV-D case** (if you receive or have received cash assistance in the past, and/or have applied for IV-D services, your case is considered a IV-D case.)
- ☐ **Non IV-D case** (if you have never received cash assistance in the past or have never applied for IV-D services, your case is considered a Non IV-D case.)

☐ I no longer wish to participate in the direct deposits of my support checks. I understand that my checks will be sent via US mail to the address below which may delay receipt of checks up to five working days. I understand that an incomplete address will result in non-delivery of my support payments.

PLEASE NOTE: When requesting to stop direct deposits, allow four to six weeks for changes to take effect. If you fail to provide all the information requested on this form, your request will not be processed and this form will be returned to you at the address provided below.

NAME (Last, First, MI)															ATLAS CASE NUMBER									
CURRENT MAILING ADDRESS															SOCIAL SECURITY NUMBER									
CITY										ST		ZIP			TELEPHONE NUMBER									

ROUTING NUMBER										FINANCIAL INSTITUTION NAME																			
ACCOUNT NUMBER										PRIMARY OWNER'S NAME (If different than above)																			
SECONDARY ACCOUNT OWNER'S NAME (Last, First, MI)																													

Sign and mail or fax the completed form to your local Clerk of Court or to the Division of Child Support Enforcement (DCSE), as appropriate. However, if you are faxing the request, the original should follow by mail.

A listing of local Clerks of Court and/or DCSE is on the reverse side.

SIGNATURE															DATE				

FOR OFFICIAL USE ONLY

- ☐ **IV-D Case** ☐ **Non IV-D Case**

Equal Opportunity Employer/Program
This document available in alternative formats by contacting (602) 274-3792

AUTHORIZATION FORM SUBMITTAL LOCATIONS

All IV-D Cases

DCSE/Clearinghouse

ATTN.: Accounts Receivable
P.O. Box 36626
Phoenix, AZ 85067
Phone: (602) 252-4045
FAX: (602) 274-8327

All non-IV-D Cases

Apache Clerk of Court

P.O. Box 365
St. Johns, AZ 85936
Phone: (928) 337-7550

Graham Clerk of Court

800 Main Street - Courthouse
Safford, AZ 85546
Phone: (928) 428-3100

Mohave Clerk of Court

P.O. Box 7000
Kingman, AZ 86402
Phone: (928) 753-0713
Ext. 4213

Santa Cruz Clerk of Court

P.O. Box 1265
Nogales, AZ 85628
Phone: (520) 375-7701

Cochise Clerk of Court

P.O. Drawer CK
Bisbee, AZ 85603
Phone: (520) 432-8600

Greenlee Clerk of Court

P.O. Box 1027
Clifton, AZ 85533
Phone: (928) 865-4242

Navajo Clerk of Court

P.O. Box 668
Holbrook, AZ 86025
Phone: (928) 524-4186

Yavapai Clerk of Court

120 South Cortez
Prescott, AZ 86303
Phone: (928) 771-3312

Coconino Clerk of Court

200 N. San Francisco St.
Flagstaff, AZ 86001
Phone: (928) 779-6541

La Paz Clerk of Court

1316 Kofa Ave, Suite 607
Parker, AZ 85344
Phone: (928) 669-6131

Pima Clerk of Court

110 W. Congress
Tucson, AZ 85701
Phone: (520) 740-3250

Yuma Clerk of Court

250 W. 2nd St., Suite B
Yuma, AZ 85364
Phone: (928) 817-4210

Gila Clerk of Court

1400 E. Ash Street
Globe, AZ 85501
Phone: (928) 425-3231
Ext. 8553

Maricopa Clerk of Court

201 W. Jefferson
Phoenix, AZ 85003
Phone: (602) 506-8868

Pinal Clerk of Court

P.O. Box 2730
Florence, AZ 85232
Phone: (520) 866-6309